

OFFICE OF EMERGENCY MANAGEMENT

## EXECUTIVE DECISION MAKING TIMELINE

**STATE EMERGENCY OPERATIONS CENTER LEVEL 2 - GOAL:** In addition to those identified in level 3, assess local response posture and activities, continue briefings/analyses with agencies, increase in preparations in implementing the state response posture, and make preparations for initial requests for assistance.

**Activities:** This level should be initiated no later than -96 hours out (4 days out / at least 48 hours in advance of a Tropical Storm Watch).

- ☐ Direct the following additional State agencies to the SEOC:

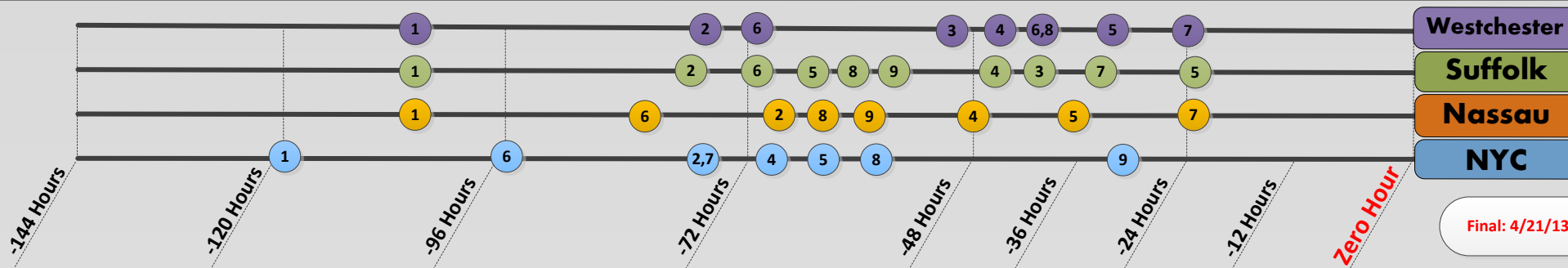
OCFS	DOCS	SED	OGS	OMH	MTA
DCJS	SUNY	OPWDD	OPRHP	DPS	Port Auth. NY/NJ

- ☐ Decide to **maintain 8 or 12-hour staffing**, or **implement 24-hour staffing** operations as conditions warrant.
- ☐ Continue to provide ongoing assessment.
- ☐ Direct assembly of multi-agency teams to local EOCs, as needed.
- ☐ Stand up **ALL** command and general staff positions.
- ☐ **Convene Interagency Group meeting.** Direct agencies/branches to identify potential actions, staffing/resource support issues and the following:
  - ☐ Assessment of potential requests for assistance.
  - ☐ Protective actions being implemented at agency facilities within at-risk area.
  - ☐ Potential challenges, policy issues, or circumstances prohibiting operational capabilities or functions.
  - ☐ Any potential COOP issues.
  - ☐ Assessment of readiness to integrate with the incoming Federal response.
  - ☐ Advising agencies to consider taking protective actions for all State facilities located within potentially impacted areas.
  - ☐ Activate Agency Operations Center (AOC) to support the level of response.
  - ☐ Advising of logistical arrangements made internally by each agency and immediately upon the authorization to deploy to field (e.g. county EOCs).

- ☐ Direct the pre-positioning of relief supplies, equipment, materials, and personnel to support feeding, shelters, and short-term recovery efforts. Include the following:
  - ☐ Food, water, bedding, durable medical equipment (**Human Service Branch/agencies**).
  - ☐ Generators, fuel, tarps, portable pumps (**OEM Logistics and DEC**).
  - ☐ Debris clearing equip., chippers, chain saws (**Transport Infrastructure Branch**).
  - ☐ Security, access, egress supporting equipment (**Law Enforcement & Security Branch**).
  - ☐ Environmental monitoring equip., supplies, personnel (**Public Health Branch**).
  - ☐ Personnel to support damage assessment; deployment of sandbags/equipment (**State OEM/Logs**).
  - ☐ CI/KR sectors, efforts to support restoration of energy sector (**CI/KR Branch**).
- ☐ Identify and direct the deployment schedule of field-level ops components considered. **Take note to deploy w/in 24 hours to allow** staff to be in position 48-hours+ prior to landfall; test communications lines, coordination, incident reporting, and assess local needs, gaps and issues.
- ☐ **Follow-up Executive-level discussion regarding Governor decision to declare State Disaster Emergency.** Direct Legal staff to draft declaration and pre-landfall request.
  - ☐ Conduct follow on local conference call.
  - ☐ Direct Ops staff to conduct initial EMAC outreach; determine resource status.
  - ☐ Reinitiate contact w/ FEMA Region II; determine Federal posture, preparedness, resources.
  - ☐ Establish contact w/Hurricane Liaison Team.
  - ☐ Ensure all involved agencies are providing appropriate situational awareness to state/local govt.
  - ☐ Follow up to assess status of staging areas, mobilization sites; activate to ensure establishment and begin process of full functioning.
  - ☐ Additional consideration to establish a JIC.

**Key: Local Decision-Making Timeline**

1 = Data Gathering/Assess    2 = Mobilization    3 = JIC established    4 = HCF Evacuation    5 = GP Evacuation    6 = Partial EOC    7 = Full EOC Activation    8 = Shelters    9 = Begin Mass Transit Shutdown



Final: 4/21/13